



# **P. S. SENIOR SECONDARY SCHOOL**

(A unit of P.S. Educational Society)

(Affiliated to the Central Board of Secondary Education, New Delhi)

**(ENGLISH MEDIUM - CO - EDUCATIONAL)**

33, Alarmelmangapuram, Mylapore, Chennai - 600 004.

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Name of the Student : \_\_\_\_\_

Class and Section : \_\_\_\_\_

Address for Communication : \_\_\_\_\_

: \_\_\_\_\_

Phone / Mobile No. : \_\_\_\_\_

Name of the Class Teacher : \_\_\_\_\_

**Calendar 2024 - 2025**



## प्रार्थना

१. मङ्गलं दिशतु नो विनायको मङ्गलं दिशतु नः सरस्वती ।  
मङ्गलं दिशतु नः समुद्रजा मङ्गलं दिशतु नो महेश्वरी ॥
२. वागीशाद्याः सुमनसः सर्वार्थानां उपक्रमे ।  
यं नत्वा कृतकृत्याः स्युः तं नमामि गजाननं ॥
३. शरणं करवाणि शर्मदं ते चरणं वाणि चराचरोपजीव्यं ।  
करुणामसृणैः कटाक्षपातैः कुरु मां अम्ब कृतार्थसार्थवाहं ॥
४. या कुन्देन्दुतुषारहारधवला या शुभवस्त्रावृता  
या वीणावरदण्डमण्डितकरा या श्वेतपद्मासना ।  
या ब्रह्माच्युतशङ्करप्रभृतिभिः देवैः सदा पूजिता  
सा मां पातु सरस्वती भगवती निःशेषजाड्यापहा ॥



## NATIONAL ANTHEM

Jana-Gana-Mana-Adhinayaka Jaya He  
Bharata-Bhagya-Vidhata  
Panjaba-Sindhu-Gujarata-Maratha  
Dravida-Utkala-Banga  
Vindhya-Himachala-Yamuna-Ganga  
Uchchala-Jaladhi-Taranga  
Tava Subha Name Jage, Tave Subha Asisa Mage,  
Gahe Tava Jaya-Gatha.  
Jana-Gana-Mangala-Dayaka Jaya He  
Bharata-Bhagya-Vidhata.  
Jaya He, Jaya He, Jaya He,  
Jaya Jaya Jaya Jaya He



## VANDE MATARAM

Vande Mātaram Sujalām Suphalām Malayajaśītalām  
Shasya Shyāmalām Mātaram Vande Mātaram  
Shubhra Jyotsnām Pulakita Yāminīm  
Phulla Kusumita Dhrumadalaśobhinīm  
Suhāsinīm Sumadhura Bhāṣiṇīm  
Sukhadām Varadām Mātaram Vande Mātaram



## PLEDGE

India is my country and all Indians are my brothers and sisters.  
I love my country and I am proud of its rich and varied heritage.  
I shall always strive to be worthy of it.  
I shall give my parents, teachers and all elders respect and treat everyone with courtesy.  
To my country and my people, I pledge my devotion.  
In their well-being and prosperity alone, lies my happiness.



## தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நில மடந்தைக் கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ் பரதக் கண்டமிதில்  
தெக்கணமும் அதில் சிறந்த திராவிட நல் திருநாடும்  
தக்க சிறு பிறைநுதலும் தரித்த நறுந் திலகமுமே  
அத்திலக வாசனை போல் அனைத்துலகம் இன்பமுற  
எத்திசையும் புகழ் மணக்க இருந்தபெரும்  
தமிழ்ணங்கே ! தமிழ்ணங்கே !  
உன் சீர் இளமை திறம் வியந்து செயல் மறந்து வாழ்த்துதுமே !  
வாழ்த்துதுமே ! வாழ்த்துதுமே !



# VISION AND MISSION

## OUR VISION

We strive to create an enabling environment providing relevant opportunities and experiences which equip the students with knowledge and skills as well as attitudes and values required to face life with courage and conviction.

We believe Human Excellence is the aim of all Education.

## OUR MISSION

- To offer quality education at affordable cost
- To create an enabling environment where students 'learn to learn'
- To motivate each student to compete with himself / herself to reach his / her true potential
- To equip our students with winning skills and train them to be competent as well as original
- To nurture young minds, strengthen their values, and make them worthy human beings



## **THE TEAM 2024 - 2025**

### **Hony. Secy. & Correspondent**

Mr. P.S.Prabhakar, FCA

### **Principal**

Dr. (Mrs.) Revathy Parameswaran,  
M.Sc, M.Phil, B.Ed, Ph.D

### **Senior Vice Principal**

Mr. Sivakumar R, M.Sc, M.Ed.

### **Vice Principal**

Mrs. Padmasri N, M.Com, B.Ed.

### **SENIOR SECONDARY SECTION**

Mrs. M. Anuradha	M.A., B.Ed., M. Phil.
Mrs. P. Anuradha	M.A., M.A., B.Ed
Mrs. Aparna V	M.Sc, B.Ed
Mr. N. Ashok Kumar	M.Sc., B.Ed
Mrs. Chitra A	M.Sc, M.Phil, B.Ed, PGDCA
Ms. Gayathri C	BBA, LLB (Hons)
Mr. Gopalakrishnan S U	M.Sc, M.Phil, B.Ed.
Mr. Gurumoorthy P	M.Sc, B.Ed.
Mrs. Jeyalakshmi V	M.A, M.Phil, B.Ed
Mrs. Lakshmi R	B.Sc, M.C.A, B.Ed
Mrs. Latha R	M.Com, M.Ed
Mrs. Madhumita Chattopadhyay	M.A, B.Ed.
Mrs. R Maria Reena	M.Sc., M.Phil, B.Ed.
Mrs. Patricia Lucy	M.Sc, B.Ed
Mrs. Radha S	M.Sc, B.Ed, Adv. Diploma in IT
Mrs. Rajeshwari N S R	M.A, M.Phil, B.Ed
Mrs. Rajeswari R	M.Com, B.Ed
Ms. Sarah Deo	M.A, B.Ed
Mrs. Sripriya R	M.Sc, M.Phil, B.Ed
Mrs. Sudha P	M.Sc, B.Ed, M.B.A

### **SECONDARY SECTION**

Mrs. Arti Lakshminarayanan	M.A., B.Ed
Mrs. Bharani Matcha	M.Sc, M.Phil., B.Ed.,
Mrs. P. Indira	M.A., B.Ed., M.Phil, P.G.D.P.M
Mrs. Jamuna J	M.Sc, M.Ed
Mrs. B K Kalaiselvi	M.A, B.Ed, (M.Phil)

Mrs. Kavita B	M.A, M.Phil, B.Ed, P.G D.T., Aajeevan Pramanik Pracharak
Mrs. Padmavathi Rajan	M.A, B.Ed
Mrs. D S Sanmathi	M.Sc, B.Ed
Mrs. Saradha Sankaranarayanan	M.Com, M.A (Sanskrit), M.Phil, ICWA Inter
Mrs. K Shanthi Sridhar	M.Sc, B.Ed
Mrs. P Sri Suganthi	M.Sc., B.Ed.
Mrs. Vandana Sridhar	M.A., B.Ed., Dip. in Spl. Edu.,

### **MIDDLE SECTION**

Mrs. Alli Dhanaraj	M.A., M.Phil, D.El.Ed.
Mrs. Arulmozhi G.Meyyappan	M.Sc, M.Phil, M.Ed, PGDCA
Mrs. Chitra Narayanan	M.Sc, B.Ed, PGDCA, PGDEE
Mrs. V Hema	M.E., B.Ed
Mrs. R. Jayasudha	M.Sc. (I.T), M. Phil, B.Ed
Mrs. S Kavitha	M.A., B.Ed.
Mr. Muthu Kumar S	M.A., B.Ed.
Mrs. Rajeswari Ravishankar	B.Sc, B.Ed
Mrs. R Sairama	M.Sc, B.Ed
Mr. N Sampath Kumar	M.Sc., B.Ed
Mrs. R. Sathya	B.Tech., M.E. (C.Sc.),
Mrs. Shanthi Satish	B.A, B.Ed
Mrs. Sindhu Radhakrishnan	M.A, B.Ed
Mrs. Srividya Balakrishnan	B.B.A, B.Ed
Mrs. S. Subashini	B.Sc., B.Ed.,
Mrs. Vani Balakrishnan	B.Sc, B.Ed
Mrs. B. Vijayalakshmi	M.Sc., B.Ed.,
Mrs. S Vijayalakshmi	M.Com, B.Ed
Mr. K Vijayabharathi	M.A., M.Phil., B.Ed.,

### **PRIMARY**

Mrs. B. Anandhapriya	D.T.Ed., M.A., B.Ed
Mrs. Anitha C	B.Sc, B.Ed, PGDCA, CDTD
Mrs. D. Arokia Arul Nithya	B.A., B.Ed., M.D.A
Mrs. K Aswini	M.A., B.Ed.
Mrs. Bhagyashruti S	B.Com., DECE
Mrs. Bhuvaneswari G	B.Sc, B.Ed, KG Trained
Mrs. N Deepa	M.Com, B.Ed

Mrs. A. Deepthi	B. Tech. (IT) M.Tech. (CSE)
Mrs. Gayathri V	B.Sc, Adv. Diploma in Montessori, DECE, B.Ed.
Mrs. Geetha Palaniappan	M.Sc., M.Phil, B.Ed.
Dr. (Mrs.) S Hemalatha	M.A, M.Phil., Ph.D, B.Ed
Mrs. Inba Vanitha T.M	M.A., B.Ed
Mrs. B. Kalaivani	M.A. B.Ed
Mrs. N Kavitha	M.A, B.Ed
Mrs. Lakshmi Priya N	B.Sc, M.C.A, B.Ed
Mrs. B. Mahalakshmi	M.A., M.Phil, B.Ed.
Mrs. Manjula R	M.Sc, B.Ed., M.Phil.
Mrs. C Meena	B.Sc, B.Ed
Mrs. V. Meenakshi	M.A, B.Ed, P.G. Dip. in Pre School Education
Mrs. Pavithra R	M.Sc, B.Ed, CTET
Mrs. Priyamvatha Lakshmanan	M.A, B.Ed
Mrs. Radha Balaji	M.A, M.Ed
Mrs. J Rajalakshmi	M.A, B.Ed
Mrs. K Rekha	B.Sc., M.B.A.
Mrs. A. Saipriya	M.Sc., B.Ed.,
Mrs. A. Sangeetha	M.A., B.Ed.,
Mrs. Sania Bajaj	B.Com., PGDPTT
Dr. (Mrs.) Sethu Parvathy A.	B.Sc, M.A, Ph.D, B.Ed.,
Mrs. Subhashini R	B.E, B.Ed., DECE
Mrs. S. Subathra	M.Tech.,
Mrs. D Suchitra	B.Sc., B.Ed
Mrs. Sudha Ananthi M	B.Sc, M.C.A, B.Ed
Mrs. Sudha V Raaman	M.A, B.Ed
Mrs. Susmitha V	M.Sc.,
Mrs. Thenmozhi M	M.Sc, B.Ed
Mrs. Vaijyanthi S	B.E., B.Ed., M.Sc.
Mrs. K.R. Vijaya	B.Sc., D.Ed., B.Ed., RBP

### **KG**

Mrs. Bhuvaneshwari R	B.Com., M.C.A., B.Ed., Dip. in Montessori
Mrs. Buvaneshwari Venkatraman	B.E, Adv. Diploma in Montessori
Mrs. Catherine Sebastian	B.A, Adv. Diploma in Montessori
Mrs. V. Gayathri	B.Com., Adv. Diploma in Montessori &



### Primary Education

Mrs. Gomathy Vaithyanathan	B.A, KG Trained, DECE, Hindi Praveen Pracharak
Mrs. Jaichitra S.U	M.A., DECE
Mrs. M Jayalakshmi	B.B.M, Adv. Diploma in Montessori, B.Ed., International Dip. in LD
Mrs. Jayanthi S	B.A, KG Trained
Mrs. Kalpana Narayanan,	B.Com., MFM, Adv. Dip. in Montessori/KG
Mrs. Krithi Hariharan	B.Com., BSS Dip. in Montessori & Child Education Course
Mrs. Lalitha Harikrishnan	M.Com., Adv. Diploma in Montessori
Mrs. Laxmiprabha R	B.A, Montessori Trained
Mrs. Mythili Parthasarathy	B.Com, DECE
Mrs. P.R. Prathiba	B.Com., Ad. Dip. Montessori, KG, Nursery
Mrs. S Saigayathri	B.Sc, M.B.A, Adv. Diploma in Montessori, B.Ed., International Dip. in LD
Mrs. M. Sandhya	M.Sc., Dip. In Montessori Teachers Training
Mrs. J N Shantha Kumari	B.A, B.Ed. Diploma in Montessori
Mrs. Shobana K	B.A, Sanskrit, KG Trained
Mrs. H. Srividhya	B.Com., M.B.A., Adv. Dip. in Montessori (Dual)
Mrs. Surenu S	B.Com, Adv. Diploma in Montessori
Mrs. Tabassum Noori	M.Com, Diploma in Montessori
Dr. (Mrs.) Vengadasvary Rasu	M.A, Diploma in Montessori

### **PHYSICAL EDUCATION DEPARTMENT**

Mrs. T Aruna	B.Com, B.P.Ed, PG Diploma in YOGA
Mr. P Muthuselvam	B.Sc, M.P.Ed, M.Phil
Mr. Ramraj J	B.Sc, M.P.Ed, M.Phil, PGD in YOGA
Mr. Sathish Yadav	B.A, B.P.Ed, M.P.Ed., MBA (Sports), PGD in YOGA
Mrs. S Sridivya	B.Sc , B.P.Ed
Mrs. P Sweetlin Sheeba Paulin	M.A. B.M.S., M.P.Ed., DIIT., PG Dip. in Yoga
Mr. V Thirumurugan	B.Sc, B.P.Ed., M.P.Ed, MPhil, PGD in Yoga & Meditation

### **LIBRARY**

Mrs. K Jayashree	B.Sc, BLIS, MLIS
Mrs. M. Shanmugapriya	B.Sc, B.A, B.Ed, MLIS, M.A

### **ART EDUCATION**

Mrs. Latha Anantharaman                      B.A, B.Ed [Music]  
Mrs. Barghaveenisha Venkatraman      B.Sc TTC

### **COUNSELLOR**

Mrs. N. Logeswari                              M.Sc. Counselling Psychology

### **OFFICE STAFF**

Mrs. Anitha M                                  M.Com  
Mr. A. Babu Abraham                      B.B. A, D.E.E.E, M.B.A.(Ed.)  
Mrs. Durka Sreethar                        B.A  
Mr. A P Karthikeyen                        DME  
Ms. Ponnammal G                          B.A  
Mrs. Sasikala B                              B.Com  
Mrs. Shashikala M  
Mr. K Suresh                                  DME

### **ASSISTANTS**

Mr. K Ethiraj                                  Mrs. E. Juliet  
Mr. Kalaimani K                              Mrs. M. Karthiga, Diploma in Nursing  
Mr. Kumaravel T C                          Mrs. Lakshmi S  
Mrs. Latha S                                  Mrs. R Manju  
Mr. M. Muthuvel                              Mrs. P Sagaya Rani  
Mr. Saravanan A                              Mr. Sathish G  
Mr. Subash M                                  Mr. Vijayakumar V  
Mrs. Vijayarani P M

### **PARENTS TEACHERS ASSOCIATION**

Mrs. Deepa Iyer	President	deepa.iyer2412@gmail.com
Dr. Revathy Parameswaran	Secretary	principal@psssenior.edu.in
Mr. P.S. Prabhakar	Treasurer	correspondent@psssenior.edu.in

**PERSONAL RECORD**

Name of Pupil : .....

Class & Section : .....

Date of Birth : .....

Gender : .....

Blood Group : .....

Mother Tongue : .....

Aadhar No. : .....

Address (Res.) : .....

Residence Landline No.  
(if any) : .....

Emergency Contact No.: .....

Father's Name : .....

Father's Qualification : .....

Father's Profession : .....

Father's Mobile No. : .....

Father's Email id : .....

Father's Annual Income : .....

Mother's Name : .....

Mother's Qualification : .....

Mother's Profession : .....

Mother's Mobile No. :: .....

Mother's Email id : .....

Mother's Annual Income : .....

Mode of Transport : .....

**Sports Information**

Height : .....Weight : .....

House : .....

Any Special information to be communicated

to the school : .....

Whether belonging to :  SC  ST  OBC  General

(Tick the correct box. Required for Government database)

Religion : .....

Nationality : .....

Single Child (Yes /No) : .....

**Details of Brothers & Sisters currently studying in this school**

Name(s) : .....

: .....

Class & Section : .....

Signature of Parent

**PERSONAL RECORD**

Name of Pupil : .....

Class & Section : .....

Date of Birth : .....

Gender : .....

Blood Group : .....

Mother Tongue : .....

Aadhar No. : .....

Address (Res.) : .....

Residence Landline No.  
(if any) : .....

Emergency Contact No.: .....

Father's Name : .....

Father's Qualification : .....

Father's Profession : .....

Father's Mobile No. : .....

Father's Email id : .....

Father's Annual Income : .....

Mother's Name : .....

Mother's Qualification : .....

Mother's Profession : .....

Mother's Mobile No. :: .....

Mother's Email id : .....

Mother's Annual Income : .....

Mode of Transport : .....

**Sports Information**

Height : .....Weight : .....

House : .....

Any Special information to be communicated

to the school : .....

Whether belonging to :  SC  ST  OBC  General

(Tick the correct box. Required for Government database)

Religion : .....

Nationality : .....

Single Child (Yes /No) : .....

**Details of Brothers & Sisters currently studying in this school**

Name(s) : .....

: .....

Class & Section : .....

Signature of Parent

## **SCHOOL PROGRAMMES ACADEMIC AND ENRICHMENT PROGRAMMES**

### **BLPS**

BLPS offers voluntary enrichment sessions for students through story-telling, games and relevant activities. The aim is to motivate students to read books, improve their comprehension and communication skills as well as to foster creative thinking. An add - on library facility is offered to students.

### **Beyond Boundaries**

This is an initiative started with the objective of providing students opportunities to explore beyond their curriculum. A series of lectures are organized in various subject areas by experts drawn from premier institutes in the city.

### **BMW (Body, Mind and World)**

The programme provides an enabling environment for teaching and learning of academic, social and interpersonal skills. Screening of relevant videos / documentaries is organized periodically.

### **Theatre Workshop**

Theatre workshops are organized for students interested in developing soft skills like expression, communication and self confidence.

### **Scholympics**

Regular Quiz programmes form a part of the curriculum. For motivated students Scholympics offers capacity building in Quiz programmes.

### **Choral Music Classes**

Training in choral music through a structured curriculum is offered to students of classes I to V during school hours with the expertise and support of Rhapsody Music Foundation managed by Mr. Anil Srinivasan, well-known composer and Dr.Sudha Raja, choral music expert.

## **ON GOING SCHOOL ACTIVITIES**

### **Vidya Pravesh**

Vidya Pravesh is a unique programme for Class 6 students initiating them into the next phase of learning on completion of their primary education. The students of class 6 take a pledge to lead a life of ethical values, character and take responsibility for their lives and to follow a righteous path in the pursuit of knowledge excellence.

## **Awakened Citizen Programme**

Awakened Citizen Programme is a graded program designed by Ramakrishna Mission to inspire and enable students towards becoming enlightened citizens.

## **STEM lab**

The P.S.Senior STEM lab provides ample opportunities for students to explore the world beyond the curriculum. This lab would help inculcate scientific temper, innovation and thinking in young minds and equip them to solve real-world problems that they encounter in everyday life.

## **Club Activities**

Various club activities are conducted in the school premises. Experts and professionals are invited to interact and help the students excel in their respective fields through their guidance. The school offers the following clubs:

- |                |                 |                  |
|----------------|-----------------|------------------|
| * Drawing Club | * Debate Club   | * Robotics Club  |
| * Maths Club   | * Trekking club | * Quiz Club      |
| * Craft club   | * Eco Club      | * Dramatics club |

## **Kala Shiksha classes**

These classes are conducted for students of classes 2 to 7 by Vidwan Saketharaman, our alumnus. The classes are focused on teaching Nama Sankeerthanam, Carnatic music and Tamil Isai to school students and make these art forms reach everybody, regardless of social or economic barriers. The students are being taught by accomplished Vidwans, Vidushis and reputed teachers with a deep passion towards our culture.

## **Counselling**

There is a counsellor in the campus during the school hours. Students may avail the services on request or teachers may suggest to the parents if the teachers feel that such sessions may prove beneficial to the children.

## **Remedial Classes**

Remedial classes are organized for students of all classes who need extra coaching.

## **Resource Centre**

The school has a resource centre with dedicated special educators to help children with learning difficulties by using appropriate strategies.



## Sports Coaching

Coaching classes are held for through the year in Basket Ball, Foot Ball, Table Tennis, Cricket, Athletics and Chess by specialized coaches and the school's sports faculty.

## Yoga Classes

Yoga is part of the curriculum for students of Classes VI – XII. Yoga classes are aimed at keeping students fit and flexible physically and mentally. This programme is also extended to students of primary section as well.

## Scouts and Guides

Scouts & Guides and Cubs & Bulbuls wing of the school is active where our students actively participate in Rajya Puraskar Award, Golden Arrow Award and Standard Judging Competition (State level). They also take part in the Republic Day parade every year.

## Veda Classes

Vedic chanting classes are organized on an optional basis every week after school hours for students of classes 6 to 8.

## PRIZES

- ❖ To motivate the students merit certificates are given term wise.  
Criteria for Classes 1 to 10: 75% and above in all the tests and exams.  
Criteria for Classes 11 & 12: 70% and above in all the tests and exams
- ❖ Endowment prizes are given during the Annual Day celebrations for Subject Toppers and for the Best Students in different categories.

## SCHOOL WORKING HOURS

Class	School Timings	Reporting Time
PRE KG	9.30 a.m. to 12.00 noon	9.20 a.m.
L.K.G.	9.15 a.m. to 12.30 p.m	9.00 a.m.
U.K.G.	9.00 a.m. to 1.30 p.m	8.50 a.m.
CLASSES I to II	9.10 a.m. to 2.40 p.m	8.50 a.m.
CLASSES III to V	9.10 a.m. to 3.10 p.m	8.50 a.m.
CLASSES VI to VIII	8.20 a.m. to 3.20 p.m	8.10 a.m.
CLASSES IX to XII	8.20 a.m. to 3.20 p.m	8.10 a.m.
Lunch Break - 12.00 noon to 12.30 p.m		
Teachers	School Timings	Reporting Time
	8.10 a.m. to 3.45 p.m.	8.10 a.m.

### STUDENTS ATTIRE AND APPEARANCE

CLASS	DRESS CODE	SHOES
Pre KG	<b>BOYS</b> Peach Pink Plain Shirt with Monogram & Dark Blue Shorts	Black canvas Shoes & Black socks
	<b>GIRLS</b> Peach Pink Plain Shirt with Dark blue piping Monogram & Dark Blue Box pleated skirt	
LKG to UKG	<b>BOYS</b> Fluorescent green T-Shirt & Navy Blue shorts (On Monday) Peach Pink Plain Shirt with Monogram & Dark Blue Shorts (Other than Monday)	Black canvas Shoes & Black socks
	<b>GIRLS</b> Fluorescent green T-Shirt & Navy Blue skirt (On Monday) Peach Pink Plain Shirt with Dark blue piping Monogram & Dark Blue Box pleated skirt (Other than Monday)	
1st Std to 5th Std	<b>BOYS</b> House T-Shirt & Black Track Pant (On Monday) White Shirt & Navy Blue Shorts (Other than Monday)	Black canvas Shoes
	<b>GIRLS</b> House T-Shirt & Black Track Pant (On Monday) White Shirt & Navy Blue Skirt (Other than Monday)	
6th Std to 7th Std	<b>BOYS</b> House T-Shirt & Black Track Pant (On Monday) White Shirt & Navy Blue Shorts (Other than Monday)	Black canvas Shoes with laces
	<b>GIRLS</b> House T-Shirt & Black Track Pant (On Monday) White Shirt, Navy Blue Skirt & Navy Blue Waist Coat (Other than Monday)	
8th Std to 12th Std	<b>BOYS</b> House T-Shirt & Black Track Pant (On Monday) White Shirt & Navy Blue Trousers (Other than Monday)	Black Shoes with laces
	<b>GIRLS</b> House T-Shirt & Black Track Pant (On Monday) Navy Blue Salwar, White Kameez & Navy Blue Waist Coat (Other than Monday)	

- ❖ **Students of classes XI and XII** shall have an Epaulet attached to the shirts / kameez. This will be supplied by the school at current cost.
  - ❖ **Boys of Classes I – XII and Girls of Classes I – VII** shall wear the school belt with a buckle carrying the school crest. This will be supplied by the school at current cost.
  - ❖ **Pupils of all classes from pre-K.G.** should wear identity cards which will be provided by the school
  - ❖ Pupils should come to school in full uniform, neatly starched and ironed. Each pupil should try to have a minimum of three sets of uniform so as to ensure cleanliness of uniform.
  - ❖ **Hair Style: Girls:** - Hair style should be neat and not fanciful. Long hair touching the shoulder should be folded, tied with ribbon (plain black) and put up.
- Boys:** - Short hair - not touching the collar / covering the ear.
- ❖ **Shirts:** To be tucked in and buttoned.
  - ❖ **Fingers:** Finger nails should be trimmed regularly. No nail polish or nail varnish to be used.
  - ❖ **Feet:** Only school black shoes and socks are allowed. Ankle socks are not allowed.
  - ❖ **Ornaments:** Gold ornaments, Long ear hangings, fancy earrings are not allowed.

### **PAYMENT OF FEES**

The Academic year of the school is from April to March. The prescribed fees are payable in 2 installments as follows:

Term	Period	Fees Payable	Last date for payment of fees without fine	Last date for payment of fees with fine
I	April to September	April	31st March	30th April
II	October to March	October	30th September	31th October

Parents can pay the fees through School's **website: [www.pssenior.edu.in](http://www.pssenior.edu.in)** by clicking on the ONLINE FEE PAYMENT button

## **RULES AND REGULATIONS**

### **LEAVE RULES:**

- ❖ No pupil shall be absent without taking prior permission.
- ❖ Absence Record should be duly filled by the parent or guardian and submitted to the class teacher for a period of 2 days and to the Principal for longer period.
- ❖ Pupils applying for sick leave may be required to produce medical certificate.
- ❖ Half-a-day leave may be availed only in the case of medical emergencies.
- ❖ In case of sudden illness or other unavoidable circumstances, pupil requiring leave for any part of the day should obtain the permission of the Principal in person along with the parent.

### **ATTENDANCE:**

- ❖ Every pupil should have a minimum of 75% attendance in an academic year. Classes IX – XII kindly ref. CBSE circular regarding attendance in the CBSE website.
- ❖ Attendance on reopening days after term holidays is compulsory
- ❖ Absenteeism without prior permission on reopening days, and after special holidays like Pongal, Deepavali, and also on the eve of terminal examinations will be viewed seriously.
- ❖ Extra classes and revision exams will be arranged for students of Class X -XII during I and II term vacation. Therefore students are advised not to make any plans for holidays. In such cases the parent has to bring the student in person and explain the reason for their absence to the Principal.
- ❖ All students should attend important programmes/functions of the school like the Annual Day, Project Day, Sports Day and any other function as advised. Attendance will be marked on these days.

### **TRAFFIC REGULATIONS**

The following traffic regulations are in force in and near the school and students should help in enforcing them. Parents and others are requested to co-operate by strictly observing them.

- ❖ Cycling within the school campus is not allowed.
- ❖ Auto Rickshaws/Cars/Vans should not be parked on the approach road to the school.

- ❖ Vehicles should not be parked in the area of the road opposite to the school gate since this will obstruct and cause inconvenience to the other vehicles and children coming to the school.
- ❖ Drivers and other escorts who come to take the children should wait only in the place allotted for them. They should not enter the classes or move about in any other part of the campus.
- ❖ One-way traffic regulations brought into vogue for the convenience of pupils should be honoured by one and all.

#### **PARENTAL CO-OPERATION:**

- ❖ Parents are specially requested to see the Calendar daily for any remark or communication from the class teacher and to act on them.
- ❖ No pupil suffering from a contagious disease should be sent to the school until recovery, which should be supported by a Medical Certificate.
- ❖ Parents are requested not to permit the children to carry any money with them other than for specific purposes.
- ❖ Parents are advised not to send individual gifts/cakes for all the students on their child's birthday. You may, if you wish to, send branded chocolates only.
- ❖ A record of the address and telephone number of the parents / guardians is maintained at the school office. Any change of address or telephone number should be communicated without fail.

#### **GENERAL RULES FOR PUPILS**

- ❖ Students must be in the school premises at least 10 minutes before the first bell. Late arrivals and not coming in proper uniform will not be entertained.
- ❖ Every student must carry his School Diary to school every day.
- ❖ Students are responsible for their books and belonging.
- ❖ Students are not allowed to wear valuables in the interest of their safety. They are not allowed to carry mobile phones, multi media, games etc., to school.
- ❖ English is the spoken language in the school as it is the medium of instruction.
- ❖ Campus Discipline: Movement of pupils should be orderly during morning assemblies and when proceeding to PT classes, lab periods, Computer Science classes and library classes.

- ❖ Children should refrain from running in the campus during school hours (except on the playground).
- ❖ Bullying or ragging has become rampant in schools causing serious concern to students, teachers, parents and school authorities. Bullying / ragging are strictly prohibited and such disgraceful acts will be punished.
- ❖ Stringent irrevocable action will be taken against students who indulge in such shameful acts of bullying directly through physical intimidation, verbal abuse or indirectly through emails, SMS or spreading malicious rumours.

**ANNOUNCEMENTS:**

All important announcements such as Unit Tests / Exam time tables, unexpected holidays, and syllabus for tests / exams will be communicated to parents through the website / circulars / notice board / SMS. Pupils must take note of announcements made during the assembly each day.

**PTA MEETING:**

Parents are requested to attend PTA meetings on the dates specified in the school calendar to review their ward's performance.

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<b>APRIL 2024</b>			
1	Monday	Academic year 2024 - 25 begins for Classes LKG - 9	1
2	Tuesday		2
3	Wednesday		3
4	Thursday		4
5	Friday		5
6	Saturday	Half Working day for Classes 6 to 12 (8.15 am to 12 Noon)	6
7	Sunday		-
8	Monday		7
9	Tuesday		8
10	Wednesday		9
11	Thursday		10
12	Friday		11
13	Saturday		-
14	Sunday	Tamil New Year Day / Dr. Ambedkar Jayanthi	-
15	Monday		12
16	Tuesday		13
17	Wednesday		14
18	Thursday		15
19	Friday		16
20	Saturday	Half Working day for Classes 6 to 12 (8.15 am to 12 Noon)	17
21	Sunday		-
22	Monday		18
23	Tuesday		19
24	Wednesday		20
25	Thursday		21
26	Friday	School closes for summer vacation	22
27	Saturday		-
28	Sunday		-
29	Monday		-
30	Tuesday		-
<b>No. of working days : 22</b>			

<b>MAY 2024</b>			
1	Wednesday		
2	Thursday		
3	Friday		-
4	Saturday		-
5	Sunday		-
6	Monday		-
7	Tuesday		-
8	Wednesday		-
9	Thursday		-
10	Friday		-
11	Saturday		-
12	Sunday		-
13	Monday		-
14	Tuesday		-
15	Wednesday		-
16	Thursday		-
17	Friday		-
18	Saturday		-
19	Sunday		-
20	Monday		-
21	Tuesday		-
22	Wednesday		-
23	Thursday		-
24	Friday		-
25	Saturday		-
26	Sunday		-
27	Monday		-
28	Tuesday		-
29	Wednesday		-
30	Thursday		-
31	Friday		-
<b>School office working hours: Monday to Friday 9 a.m - 1 p.m</b>			



<b>JUNE 2024</b>			
1	Saturday		
2	Sunday		
3	Monday	School reopens for Teachers	1
4	Tuesday	Professional Development Programme for Teachers	2
5	Wednesday	World Environment Day School reopens for all Classes (LKG to XII) (Full working day)	3
6	Thursday		4
7	Friday		5
8	Saturday	Half Working day for Classes 6 to 12 (8.15 am to 12 Noon) Professional Development Programme for Teachers	6
9	Sunday		-
10	Monday	Unit test for classes 10 and 12	7
11	Tuesday		8
12	Wednesday	School reopens for Pre KG	9
13	Thursday		10
14	Friday	Investiture ceremony	11
15	Saturday	Half Working day for Classes 6 to 12 (8.15 am to 12 Noon) Management and Leadership Programme for class 11 Beyond Boundaries programme	12
16	Sunday		-
17	Monday	Bakrid	13
18	Tuesday		14
19	Wednesday		15
20	Thursday		16
21	Friday		17
22	Saturday		-
23	Sunday		-
24	Monday		18
25	Tuesday		19
26	Wednesday		20
27	Thursday		21
28	Friday	PS AMBLE 2024 - Inter-school Commerce Fest	22
29	Saturday	PS AMBLE 2024 - Inter-school Commerce Fest Half Working Day for Classes 6 to 12 Vidya Pravesh Programme Beyond Boundaries programme	23
30	Sunday		-
<b>No. of working days: 23 + 22 = 45</b>			

<b>JULY 2024</b>			
1	Monday	Literary week	1
2	Tuesday	Literary week	2
3	Wednesday	Literary week	3
4	Thursday	Literary week	4
5	Friday	Inter-school cultural meet - Scintillations	5
6	Saturday	Inter-school cultural meet - Scintillations	6
7	Sunday		-
8	Monday	Unit Test for Classes 1 to 12	7
9	Tuesday		8
10	Wednesday		9
11	Thursday		10
12	Friday		11
13	Saturday	Parent - Teacher meeting (Classes KG to 5) Half Working Day for Classes 6 to 12 (8.15 am to 12 Noon) Management and Leadership Programme for class 11 Professional Development Programme for Teachers	12
14	Sunday		-
15	Monday		13
16	Tuesday		14
17	Wednesday		15
18	Thursday		16
19	Friday		17
20	Saturday		-
21	Sunday		-
22	Monday		18
23	Tuesday		19
24	Wednesday		20
25	Thursday		21
26	Friday		22
27	Saturday	Parent- Teacher meeting (Classes 6 to 12) Career Guidance programme for class12 Management and Leadership Programme for class 11	23
28	Sunday		-
29	Monday		24
30	Tuesday		25
31	Wednesday		26
<b>No. of working days: 26 + 45 = 71</b>			

<b>AUGUST 2024</b>			
1	Thursday		1
2	Friday	Annual Day Programme	2
3	Saturday	Annual Day Programme	3
4	Sunday		-
5	Monday		4
6	Tuesday		5
7	Wednesday	Unit Test for Classes 1 to 12	6
8	Thursday		7
9	Friday		8
10	Saturday		-
11	Sunday		-
12	Monday		9
13	Tuesday		10
14	Wednesday		11
15	Thursday	Independence Day	-
16	Friday	Varalakshmi Viratham	-
17	Saturday		-
18	Sunday		-
19	Monday	Avani Avittam - school will start by 10 am	12
20	Tuesday	Gayathri Japam	13
21	Wednesday		14
22	Thursday		15
23	Friday		16
24	Saturday	Primary Sports Day (Classes 1 to 6) Professional Development Programme for Teachers Beyond Boundaries programme Management and Leadership Programme for class 11	17
25	Sunday		-
26	Monday	Krishna Jayanthi (Half working day - 8.15 am to 12 Noon)	18
27	Tuesday		19
28	Wednesday		20
29	Thursday		21
30	Friday	Annual Sports Day (Classes 7 to 12)	22
31	Saturday	Half Working Day for Classes 6 to 12 (8.15 am to 12 Noon)	23
<b>No. of working days: 23 + 71 = 94</b> <b>Group Photograph for all classes</b>			

SEPTEMBER 2024			
1	Sunday		-
2	Monday		1
3	Tuesday		2
4	Wednesday		3
5	Thursday		4
6	Friday	Career Guidance programme for class12	5
7	Saturday	Vinayaka Chaturthi	-
8	Sunday		-
9	Monday		6
10	Tuesday		7
11	Wednesday	Quarterly Examination begins (Classes 1 to 12)	8
12	Thursday		9
13	Friday		10
14	Saturday	Half Working day for Classes 6 to 12 (8.15 am to 12 Noon)	11
15	Sunday	Onam	-
16	Monday		12
17	Tuesday		13
18	Wednesday		14
19	Thursday		15
20	Friday		16
21	Saturday		-
22	Sunday		-
23	Monday	Special classes for 10 and 12 Management and Leadership Programme for class 11 Professional Development Programme for Teachers	17
24	Tuesday	Special classes for 10 and 12 Management and Leadership Programme for class 11 Last working day for teachers	18
25	Wednesday	Special classes for 10 and 12 Management and Leadership Programme for class 11	-
26	Thursday		-
27	Friday		-
28	Saturday		-
29	Sunday		-
30	Monday		-
No. of working days: 18 + 94 = 112 Field trip for Class 12			

<b>OCTOBER 2024</b>			
1	Tuesday		-
2	Wednesday	Gandhi Jayanthi	-
3	Thursday	School reopens after Quarterly holidays	1
4	Friday		2
5	Saturday	Parent- Teacher meeting (Classes KG to 5) Beyond Boundaries programme Management and Leadership Programme for class 11	3
6	Sunday		-
7	Monday		4
8	Tuesday		5
9	Wednesday		6
10	Thursday		7
11	Friday	Saraswathi pooja	-
12	Saturday	Vijayadasami - Parent- Teacher meeting (Classes 6 to 12) Management and Leadership Programme for class 11	8
13	Sunday		-
14	Monday	Music Festival	9
15	Tuesday	Music Festival	10
16	Wednesday		11
17	Thursday		12
18	Friday	Inter-school Science competitions - Sciencillations 2024	13
19	Saturday	Inter-school Science competitions - Sciencillations 2024	14
20	Sunday		-
21	Monday		15
22	Tuesday		16
23	Wednesday		17
24	Thursday		18
25	Friday	PS MUN	19
26	Saturday	PS MUN	20
27	Sunday		-
28	Monday		21
29	Tuesday		22
30	Wednesday		23
31	Thursday	Diwali	-
<b>No. of working days: 23 + 112 = 135</b>			

<b>NOVEMBER 2024</b>			
1	Friday	Diwali Holiday	-
2	Saturday		-
3	Sunday		-
4	Monday		1
5	Tuesday		2
6	Wednesday	Unit Test for classes 1 to 12	3
7	Thursday		4
8	Friday		5
9	Saturday	Half Working day for Classes 6 to 12 (8.15 am to 12 Noon) Beyond Boundaries programme Management and Leadership Programme for class 11	6
10	Sunday		-
11	Monday		7
12	Tuesday		8
13	Wednesday	PS-Codysey - An Inter school coding competition	9
14	Thursday		10
15	Friday	Intra-school Science competitions	11
16	Saturday	Intra-school Science competitions	12
17	Sunday		-
18	Monday		13
19	Tuesday		14
20	Wednesday		15
21	Thursday		16
22	Friday	Intra school Maths competitions	17
23	Saturday	Intra school Maths competitions Management and Leadership Programme for class 11	18
24	Sunday		-
25	Monday		19
26	Tuesday		20
27	Wednesday		21
28	Thursday		22
29	Friday		23
30	Saturday		-
<b>No. of working days: 23 + 135 = 158</b>			

<b>DECEMBER 2024</b>			
1	Sunday		
2	Monday	Half-yearly Examination for Classes 10 and 12	1
3	Tuesday		2
4	Wednesday		3
5	Thursday		4
6	Friday		5
7	Saturday		-
8	Sunday		-
9	Monday		6
10	Tuesday		7
11	Wednesday		8
12	Thursday	Half-yearly Examination for Classes 1 to 9 and class 11	9
13	Friday	Karthigai Deepam – Half Working day	10
14	Saturday	Half Working day for Classes 6 to 12 (8.15 am to 12 Noon)	11
15	Sunday		-
16	Monday	Revision-1 Examination for Classes 10 and 12	12
17	Tuesday		13
18	Wednesday		14
19	Thursday		15
20	Friday		16
21	Saturday		-
22	Sunday		-
23	Monday	Management and Leadership Programme for class 11 Professional Development Programme for Teachers	17
24	Tuesday	Management and Leadership Programme for class 11 Last working day for teachers	18
25	Wednesday	Christmas holidays	-
26	Thursday		-
27	Friday		-
28	Saturday		-
29	Sunday		-
30	Monday		-
31	Tuesday		-
<b>No. of working days: 18 + 158 = 176</b>			

JANUARY 2025			
1	Wednesday		
2	Thursday	School reopens after Christmas holidays	1
3	Friday	Pre-board exams for Classes 10 and 12	2
4	Saturday	Parent- Teacher meeting (Classes KG to 5) Management and Leadership Programme for class 11	3
5	Sunday		-
6	Monday		4
7	Tuesday		5
8	Wednesday		6
9	Thursday		7
10	Friday		8
11	Saturday	Parent- Teacher meeting (Classes 6 to 12)	9
12	Sunday		-
13	Monday		10
14	Tuesday	Bhogi	-
15	Wednesday	Pongal	-
16	Thursday	Thiruvalluvar Day	-
17	Friday	Uzhavar Thirunal	-
18	Saturday		-
19	Sunday		-
20	Monday	Unit Test for classes 9 and 11	11
21	Tuesday		12
22	Wednesday		13
23	Thursday		14
24	Friday	Science Project Day	15
25	Saturday	Science Project Day Half Working day for Classes 6 to 12 (8.15 am to 12 Noon) Management and Leadership Programme for class 11	16
26	Sunday	Republic Day	-
27	Monday		17
28	Tuesday		18
29	Wednesday		19
30	Thursday	Farewell for Class 12	20
31	Friday	KG Day	21
No. of working days: 21 + 176 = 197			



<b>FEBRUARY 2025</b>			
1	Saturday	Primary Day	1
2	Sunday		-
3	Monday		2
4	Tuesday		3
5	Wednesday	Unit Test for classes 1 to 8	4
6	Thursday		5
7	Friday		6
8	Saturday		-
9	Sunday		-
10	Monday	Annual Exam for Classes 9 and 11	7
11	Tuesday		8
12	Wednesday		9
13	Thursday		10
14	Friday		11
15	Saturday	Half Working day for Classes 6 to 12 (8.15 am to 12 Noon)	12
16	Sunday		-
17	Monday		13
18	Tuesday		14
19	Wednesday		15
20	Thursday		16
21	Friday		17
22	Saturday	Half Working day for Classes 6 to 12 (8.15 am to 12 Noon)	18
23	Sunday		-
24	Monday		19
25	Tuesday		20
26	Wednesday		21
27	Thursday		22
28	Friday		23
<b>No. of working days: 23 + 197 = 220</b>			

MARCH 2025			
1	Saturday		-
2	Sunday		-
3	Monday	School reopening for incoming batches of X & XII	1
4	Tuesday		2
5	Wednesday		3
6	Thursday		4
7	Friday		5
8	Saturday	Half Working day for Classes 6 to 12 (8.15 am to 12 Noon)	6
9	Sunday		-
10	Monday	Annual examination for classes 1 to 8	7
11	Tuesday		8
12	Wednesday		9
13	Thursday		10
14	Friday		11
15	Saturday	Half Working day for Classes 6 to 12 (8.15 am to 12 Noon)	12
16	Sunday		-
17	Monday		13
18	Tuesday		14
19	Wednesday		15
20	Thursday		16
21	Friday		17
22	Saturday		-
23	Sunday		-
24	Monday		18
25	Tuesday		19
26	Wednesday		20
27	Thursday		21
28	Friday		22
29	Saturday		-
30	Sunday		-
31	Monday		23
<b>No. of working days: 23 + 220 = 243</b>			

<b>APRIL 2025</b>			
1	Tuesday		-
2	Wednesday	Academic year 2025-26 begins for classes LKG - 9	1
3	Thursday		2
4	Friday		3
5	Saturday	Half Working day for Classes 6 to 12 (8.15 am to 12 Noon)	4
6	Sunday		-
7	Monday		5
8	Tuesday		6
9	Wednesday		7
10	Thursday		8
11	Friday		9
12	Saturday		-
13	Sunday		-
14	Monday	Tamil New Year Day / Dr. Ambedkar Jayanthi	-
15	Tuesday		10
16	Wednesday		11
17	Thursday		12
18	Friday		13
19	Saturday	Half Working day for Classes 6 to 12 (8.15 am to 12 Noon)	14
20	Sunday		-
21	Monday		15
22	Tuesday		16
23	Wednesday		17
24	Thursday		18
25	Friday		19
26	Saturday	School closes for Summer Vacation	-
27	Sunday		-
28	Monday		-
29	Tuesday		-
30	Wednesday		-
31	Thursday		-
<b>No. of working days: 19</b>			

### ABSENCE RECORD

Name : ..... Class .....

S. No.	Date(s) of absence	No. of Days	Reasons for Absence	Parent's Initials	Class Teacher's Initials

## ABSENCE RECORD

Name : ..... Class .....

S. No.	Date(s) of absence	No. of Days	Reasons for Absence	Parent's Initials	Class Teacher's Initials

**RECORD OF OMISSIONS**  
**LATE COMING RECORD**

S. No.	Date	Reporting Time	Principal's or Class Teacher's Initials	Parent's Initials

**RECORD OF OMISSIONS**

**LATE COMING RECORD**

S. No.	Date	Reporting Time	Principal's or Class Teacher's Initials	Parent's Initials

## UNIFORM OMISSIONS

S.No.	Date	Remarks	Class Teacher's Initials	Parent's Initials



### UNIFORM OMISSIONS

S.No.	Date	Remarks	Class Teacher's Initials	Parent's Initials

<b>SCHEDULE OF SPECIAL PROGRAMMES</b>	
<b>DATE</b>	<b>PROGRAMME</b>
<b>14.06.2024</b>	<b>Investiture ceremony</b>
<b>28.06.2024 &amp; 29.06.2024</b>	<b>PS AMBLE 2024 Inter-school Commerce Fest</b>
<b>29.06.2024</b>	<b>Vidya Pravesh Programme</b>
<b>01.07.2024 TO 04.07.2024</b>	<b>Literary week</b>
<b>05.07.2024 &amp; 06.07.2024</b>	<b>SCINTILLATIONS 2024- Inter-School Cultural Meet</b>
<b>02.08.2024 &amp; 03.08.2024</b>	<b>Annual Day Programme</b>
<b>24.08.2024</b>	<b>Primary Sports Day Programme</b>
<b>30.08.2024</b>	<b>Annual Sports Day Programme</b>
<b>14.10.2024 &amp; 15.10.2024</b>	<b>PS Music Festival Week</b>
<b>18.10.2024 &amp; 19.10.2024</b>	<b>SCIENCILLATIONS 2024 Inter-school Science competitions</b>
<b>25.10.2024 &amp; 26.10.2024</b>	<b>PS Model United Nations 2024 Programme</b>
<b>13.11.2024</b>	<b>PS-Codysey 2024 Inter school coding competitions</b>
<b>15.11.2024 &amp; 16.11.2024</b>	<b>Intra school Science competitions</b>
<b>22.11.2024 &amp; 23.11.2024</b>	<b>Intra school Maths competitions</b>
<b>24.01.2025 &amp; 25.01.2025</b>	<b>Science Project Day</b>
<b>30.01.2025</b>	<b>Farewell for Class 12</b>
<b>31.01.2025</b>	<b>KG Day</b>
<b>01.02.2025</b>	<b>Primary Day</b>

<b>SCHEDULE OF ASSESSMENTS</b> <b>EXAM / ASSESSMENT SCHEDULE FOR CLASSES X - XII</b>	
<b>Date &amp; Day</b>	<b>Classes X &amp; XII</b>
10.06.2024 - Monday	Unit Test begins
08.07.2024 - Monday	Unit Test begins
07.08.2024 - Wednesday	Unit Test begins
11.09.2024 - Wednesday	Quarterly Examination begins
06.11.2024 - Wednesday	Unit Test begins
02.12.2024 - Monday	Half Yearly Examination begins
16.12.2024 - Monday	Revision Examination 1 begins
03.01.2025 - Friday	Pre-board Examination begins
Unit tests will go for about a week from the date of commencement. Quarterly, Half yearly and Annual examinations will go for about 2 weeks from the date of commencement.	

<b>SCHEDULE OF ASSESSMENTS</b> <b>EXAM / ASSESSMENT SCHEDULE FOR CLASSES IX - XI</b>	
<b>Date &amp; Day</b>	<b>Classes IX &amp; XI</b>
08.07.2024 - Monday	Unit Test begins
07.08.2024 - Wednesday	Unit Test begins
11.09.2024 - Wednesday	Quarterly Examination begins
06.11.2024 - Wednesday	Unit Test begins
12.12.2024 - Thursday	Half Yearly Examination begins
20.01.2025 - Monday	Unit Test begins
10.02.2025 - Monday	Annual Examination begins
Unit tests will go for about a week from the date of commencement. Quarterly, Half yearly and Annual examinations will go for about 2 weeks from the date of commencement.	

<b>SCHEDULE OF ASSESSMENTS</b>	
<b>EXAM / ASSESSMENT SCHEDULE FOR CLASSES I - VIII</b>	
<b>Date &amp; Day</b>	<b>Classes I - VIII</b>
08.07.2024 - Monday	Unit Test begins
07.08.2024 - Wednesday	Unit Test begins
11.09.2024 - Wednesday	Quarterly Examination begins
06.11.2024 - Wednesday	Unit Test begins
12.12.2024 - Thursday	Half Yearly Examination begins
05.02.2025 - Wednesday	Unit Test begins
10.03.2025 - Monday	Annual Examination begins
Unit tests will go for about a week from the date of commencement. Quarterly, Half yearly and Annual examinations will go for about 2 weeks from the date of commencement.	

<b>SCHEDULE OF SPECIAL PROGRAMMES</b>			
<b>PROFESSIONAL DEVELOPMENT PROGRAMME</b>			
04/06/2024	08/06/2024	13/07/2024	24/08/2024
23/09/2024	23/12/2024		
<b>BEYOND BOUNDARIES PROGRAMME</b>			
15/06/2024	29/06/2024	24/08/2024	05/10/2024
09/11/2024			
<b>CAREER GUIDANCE PROGRAMME</b>			
27/07/2024		06/09/2024	
<b>MANAGEMENT AND LEADERSHIP PROGRAMME</b>			
15/06/2024	13/07/2024	27/07/2024	24/08/2024
23/09/2024	24/09/2024	25/09/2024	05/10/2024
12/10/2024	09/11/2024	23/11/2024	23/12/2024
24/12/2024	04/01/2025	25/01/2025	

## UNIT TEST TOPICS

Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :

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## UNIT TEST TOPICS

Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :

## QUARTERLY EXAMINATION TOPICS

Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :

## HALF YEARLY EXAMINATION TOPICS

Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :

## ANNUAL EXAMINATION TOPICS

Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :
Date :	Subject :

**WITHDRAWAL**

To be filled and submitted by students to the Class Teacher on or before 20th January 2025.

Name of the Pupil : .....

Class Teacher : .....

Section : .....

**CONTINUANCE IN THE SCHOOL FOR 2025 - 2026**

1. My ward will continue in your school.

2. My ward will not continue in your school.

(Last date for submission of request for TC in the schools office 31.01.2025.  
Claim for refund in the event of withdrawal of pupil shall only be considered if such claim is made and received by the Principal on or before 31.01.2025.)

Signature of Parent



**WITHDRAWAL**

To be filled and submitted by students to the Class Teacher on or before 20th January 2025.

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Class Teacher : .....

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Signature of Parent





## **COMMUNICATION TO PARENT**

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# TIME TABLE

(A.M.)						(P.M.)			
DAYS	(0)	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
MON									
TUE									
WED									
THU									
FRI									
SAT									

*Lunch Break*